



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
 DEPARTMENT OF LAW AND PUBLIC SAFETY
 DIVISION OF STATE POLICE
 POST OFFICE BOX 7068
 WEST TRENTON, NJ 08628-0068
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PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ANDREW J. BRUCK
Acting Attorney General

PATRICK J. CALLAHAN
Colonel

January 19, 2022
NOTICE OF JOB VACANCY
#ADMIN 12-21P

Opportunities currently exist within the Department of Law and Public Safety, Division of State Police, for applicants who meet the requirements listed below:

TITLE: Storekeeper 1
SALARY: \$38,232.24- \$53,435.58
LOCATION: Division of State Police
 Administration Section
 Facility and Asset Control Bureau
 Maintenance Unit
 Division Headquarters
 West Trenton, NJ 08628

NUMBER OF VACANCIES: Two (2)

DUTIES: Under the close supervision of a supervisory official in a state department, institution, or agency or a local jurisdiction, assists higher level Storekeepers in receiving, storing, keeping inventory, and issuing supplies, parts, materials, and equipment; performs other tasks related to organizing the storeroom; does other related work as required.

REQUIREMENTS

EXPERIENCE: One (1) year of experience in work involving receiving, storing, safeguarding, and recording parts, materials, equipment, and supplies of varied types in an organized storeroom.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy number and a current resume before the closing date of February 1, 2022 to:

NJSPPresumes@njsp.org

-OR-

*Lavonda Wright, Manager 1
 Division of State Police
 Office of Human Resources
 PO Box 7068
 W. Trenton, NJ 08628-0068*

